



Role Profile

Position:	Enterprise Systems Junior Analyst
Location:	Stapeley, Nantwich
Reporting to:	Caroline Lambert - Enterprise Systems Manager

Genus PLC:

Genus is a FTSE 250 company, headquartered in the UK and listed on the London Stock Exchange. With revenues of around \$600 million, it has a workforce of approximately 3,000 employees. Genus' market capitalization is over \$2.8 billion and Genus has been one of the best performing stocks on the London Stock Exchange.

Genus is a global market leader in bovine and porcine genetic improvement. With superior animal genetics, Genus helps its customers in the dairy, beef and porcine supply chains around the world to produce offspring in their herds with greater production efficiency. For the farmer this means more milk, more meat output and higher quality overall for the same size herd. Genus' vision of "pioneering animal genetic improvement to help nourish the world" is supported by its core values to be customer-centric, results-driven, pioneering, people-focused and responsible.

Genus develops differentiated genetics, driving genetic improvement faster, distributes those genetics and shares in the value delivered. The two primary lines of business and worldwide sales are conducted under the divisional trademarks "Genus ABS" (dairy and beef genetics) and "Genus PIC" (porcine genetics). Genus strives to deliver a superior customer experience, a total "value package" comprised of elite genetics, mating and technical services, insemination and reproductive solutions.

Overview:

The role of Enterprise Systems Junior Analyst is to play a key role within the Enterprise Systems Administration team delivering Security Administration, Data Integration Monitoring, System Administration and troubleshooting for Microsoft Dynamics Enterprise Systems and other Packaged Applications within Genus.

Overall Responsibilities

- Working with the D365 System Administration team to administer user security for D365 Enterprise systems, including Microsoft LCS and Azure DevOps
 - Key liaison for user security access requests
 - Work alongside team members to review and improve processes
 - Generate and analyse audit reports for User Security, Segregation of Duties, Database logging etc.
- Utilising the Import / Export framework within Data Management
 - Review and monitor Scheduled projects, i.e., entity publishes to the Data Warehouse team and initial troubleshooting of issues
- Assist in monitoring Power Platform Data Integrations and troubleshoot accordingly
- Provide support to the System Administration and Power Platform teams where required
 - Assist in manual tasks required to refresh environments from production;

- i.e., data anonymisation
- Support General D365 FO / Talent / CE system administration
 - For example, configuring printers through document routing agent, configuring email, configure embedded power BI, work with other IT teams to facilitate office integration, Virtual Machine / Azure resource requirements for the enterprise systems
- Provide System Administration support of Packaged Applications within Genus as required by the Senior Enterprise Systems Analyst
 - E.g., Oracle CRM, Blackline, WordPress
- Documenting all owned processes to a high standard and cross training members of the team where required
- Collaborate where required with Enterprise Systems developers, functional analysts and business partners for
- Troubleshoot and resolve Dynamics 365 enterprise systems, System administration, Data & reporting issues
- System processes auditing, review and documentation

Person specification: Desired Skills/qualifications/Experience:

- A self-motivated team player with strong organisational skills.
- Experience with using Microsoft Office products essential.
- Works with a sense of urgency and has a 'starter-finisher' approach.
- Results focused with an ability to work to deadlines and objectives.
- Ability to work effectively in remote, multi-discipline teams.
- Proven analytical skills and a good problem solver.
- Proven communication skills with excellent writing skills.
- Works in a collaborative fashion, elevates team results over individual results.

Qualifications

- A sound understanding of business processes and data flows.